



MONTHLY MOORESVILLE PARK BOARD MEETING MINUTES
December 09, 2024

A meeting of the Park Board of the Mooresville Parks and Recreation, Morgan County, Indiana, was held on the 9th day of December 2024 in the Mooresville Parks & Recreation Office.

1. CALL TO ORDER

President Matt Saner called the meeting to order at 6:30pm.

2. ATTENDANCE & DETERMINATION OF QUORUM

President Matt Saner determined a quorum was established.

Board members in attendance:

Lynn Adams	Danny Shaw
Mark Taylor	Matt Saner
Brent Callahan	BJ Bungard
Danny Lundy	

Staff in attendance:

Philip Cornelius	
Stacy Freeman	
Keelan Simpson	

3. APPROVAL OF THE MINUTES

3.1 Upon a motion by Danny Shaw, seconded by Danny Lundy, the Board voted 7/0 to approve and accept the Park Board meeting minutes from November 11, 2024.

4. APPROVE OF CLAIMS

4.1 Upon a motion by Lynn Adams, seconded by Mark Taylor the Board voted 7/0 to approve and accept the November 12 – December 9, 2024, claims.

5. UNFINISHED BUSINESS

5.1 No unfinished business

6. NEW BUSINESS

6.1 2025 Special Event Request

6.1.1 Soap Box Derby

Eric Johnson from Capital Tree Service presented to the Board a Soap Box Derby Special Event Request. Park Board discussed the request. The Board asked Superintendent Cornelius to check with legal on insurance compliance.



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6.1.2 First Response Wellness Foundation

Zach Bernstein a representation from First Response Wellness Foundation presented to the Board a three day fundraiser event for their organization. Park board discussed. Upon motion by Mark Taylor, seconded by Brent Calahan the Board voted 7/0 to approve the First Response Wellness Foundation request for August 8, 9 & 10.

6.2 Resolution 01-2024 Part Time Employee Salary Ordinance

Assistant Superintendent Simpson presented to the Board Resolution 01-2024, 2025 Part-Time Salary Ordinance. Upon motion by Lynn Adams, seconded by Danny Shaw the Board voted 7/0 to approve and sign Resolution 01-2024, 2025 Part-Time Salary Ordinance.

6.3 2025 Park Program, Shelter and Camp Fees

Assistant Superintendent Simpson presented to the Board Park Program, Shelter and Camp Fees for 2025. Park board discussed. Upon motion by Danny Lundy, seconded by BJ Bungard the Board voted 7/0 to approve the 2025 Park Program, Shelter and Camp Fees.

SUPPORTING

7. DEPARTMENT REPORTS

7.1 Assistant Superintendent Report

- 7.1.1 RECU will be on Winter Break from December 20 and begin in the new year on January 6. We will host Winter Break Camp at Neil Armstrong on Dec 20th, 23rd, 26-27, 30, Jan 2-3.
- 7.1.2 The Holiday programs are coming up next week. The Flashlight Candy Cane Hunts will be on Tuesday, December 17 and Thursday, December 19 at 6 pm at the Park. Letters from Santa will end Friday, December 13, and we will get those out in the mail shortly after.
- 7.1.3 RD Productions will release the concert schedule on Monday, December 16. Due to the impending Main Street construction project, all concerts will be moved to Pioneer Park.
- 7.1.4 We will contact summer staff this month regarding their return for next year. Summer hiring will begin in January 2025.
- 7.1.5 Staff requested Board to ratify 5 new employees for the RECU before and after school program. Please refer to the separate RFA document for more details. Upon motion by Brent Callahan and seconded by BJ Bungard, the board voted 7/0 to ratify the 5 new employees.



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7.2 Superintendent Report

7.2.1 BOT PROJECT

7.2.1.1 Legal Review and Partnership Agreement: Legal finished the BOT agreement, which GM Development Meyer Najem and V3 are currently reviewing. We await their teams to provide comments before we schedule the BOT Agreement public meeting.

7.2.1.2 Project Layout & Schedule: V3 has finalized the project layout measurements and is preparing for state submission. The timeline for upcoming tasks includes:

Site Furnishings: Nov 11th – Dec 19th, 2024

Construction Document Creation: December 19th, 2024 – January 17, 2025 (to be delivered by January 28th, 2025) We have received the first draft of the DD and a new representation of the finished design.

7.2.1.3 Permitting & Approvals:

Submission to Wessler & Mooresville: Feb 4th, 2025, Estimated review time: 4 weeks

CSGP submission to IDEM: March 4th, 2025

Pre-Construction Meeting with Mooresville: March 25th, 2025

Construction Start Date: Estimated April – May 2025

7.2.2 LWCR Grant

7.2.2.1 DNR Update: The following message today from the Grants Manager at the DNR. "Unfortunately, I'm still unable to provide any concrete updates or timelines. We hope the internal processes that are delaying the selection can be resolved in the coming weeks, but we still cannot be sure when this will be. We will contact you and all other applicants as soon as we have anything to share."

7.2.2.2 Upon motion by Mark Taylor, seconded by Danny Lundy, the Board voted 7/0 to remove Mooresville Parks and Recreation Application from the LWCR Grant process.

7.2.3 C2It Consulting present potential website design options for review. Park staff have been asked to take the lead.

7.2.4 DG Graphics has installed the new letters. We reinforced the design with a different attaching method and adhesives.



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- 7.2.5 Morgan and Dan are making significant progress on the site's demolition. All of J1 has been removed, and ½ of S1 has been removed. We are still on track to having both houses demolished by the end of the year.
- 7.2.6 The Troyer Group is finalizing the five-year master plan. We have submitted the outline to the DNR and await their comments. We are still on track to receive the first draft on the 19th and will send it to the board once received. We will also call the steering committee in January for one last meeting before finalizing the plan. We hope to have the DNR comments by this time so that we have the most recent document for the committee to review.
- 7.2.7 Voting for 2025 President, Vice President and Secretary will take place at the next Park Board Meeting on January 13.
- 7.2.8 Superintendent Cornelius presented the 2025 Park Board Meeting Dates. Upon motion by Lynn Adams, seconded by BJ Bungard the Board voted 7/0 to approve the 2025 Park Board Meeting Dates.
- 7.2.9 Board Member, Mark Taylor agreed to sit on the Park Board for another 4 years. Term Date of January 2025 -December 2028.

8. CITIZEN'S COMMENTS


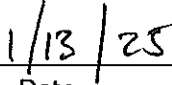

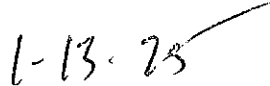
9. BOARD MEMBER'S COMMENTS

B. Callahan would like to schedule a telephone call with V3 Companies to address some project definitions.

L. Adams invited the Board to the Mooresville Public Library on December 27 to say goodbye to Diane Huerkamp, retiring MPL Executive Director and hello to Susan Osborn, Interim Director.

ADJOURNMENT

Upon a motion made by Mark Taylor, seconded by Brent Callahan, the Board 7/0 adjourned at 8:19 pm.

	
Matt Sauer – President	Date
	
Danny Shaw – Secretary	Date