



## MONTHLY MOORESVILLE PARK BOARD MEETING MINUTES

February 10, 2025

A meeting of the Park Board of the Mooresville Parks and Recreation, Morgan County, Indiana, was held on the 10th day of February 2025 in the Park Office at 1101 Indianapolis Road Mooresville, IN 46158

### 1. CALL TO ORDER

President BJ Bungard called the meeting to order at 6:30pm.

### 2. ATTENDANCE & DETERMINATION OF QUORUM

President BJ Bungard determined a quorum was established.

Board members in attendance:

Lynn Adams	Danny Shaw
Mark Taylor (virtual)	Matt Saner
BJ Bungard	Brent Callahan
Danny Lundy	

Staff in attendance:

Philip Cornelius	
Stacy Freeman	
Keelan Simpson	

### 3. CITIZENS COMMENTS

No citizens comments relating to the agenda for Feb. 10, 2025

### 4. APPROVE OF MINUTES

4.1 Upon a motion by Matt Saner seconded by Danny Shaw; the Board voted by roll call 7-0 to approve and accept January 13, 2025 meeting minutes.

### 5. APPROVE OF CLAIMS

5.1 Upon a motion by Lynn Adams, seconded by Brent Callahan the Board voted by roll call 7-0 to approve and accept the January 13 – February 9, 2025, claims.

### 6. UNFINISHED BUSINESS

6.1 2025 contracts for baseball, soccer and Lions club have been made with our standard contract and lease agreements.

6.2 Due to the Main Street Project being delayed, the three Thursday night scheduled concerts will be moved to Bicentennial Park.



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6.3 Koorsen and our team will meet with the installers during the week of February 17th to discuss the final locations for the new cameras. Once the weather permits, the cameras will be installed in March. We expect the project to be completed by the end of March.

### 7. NEW BUSINESS

7.1 Superintendent Cornelius requested approval to move forward with office renovations that will include the addition of three designated office spaces, a larger meeting room for team meetings, a formal boardroom, and a community meeting space. The renovation will also include additional HVAC units for the large community room. This project is expected to be completed by the end of April at the latest.

Upon a motion by Lynn Adams, seconded by Matt Saner, the Board voted by roll call 7-0 to grant Superintendent Cornelius the authority to sign contracts and make decisions regarding the office renovations, with a budget not to exceed \$75,000.

7.2 Due to the extensive renovations that will be taking place, we need to move our meetings in March and April to a different location to accommodate the construction. We have secured the community meeting room at the library for our original meeting dates. This venue will also be suitable for our public hearing to finalize the Pioneer Park Project.

## **SUPPORTING**

### 8. DEPARTMENT REPORTS

#### 9.1 Assistant Superintendent Report

9.1.1 RECU: Will be out of session on February 10th and 17th because school is not in session. We enjoyed getting outside during this brief break from the cold.

9.1.2 The Sweetheart Dance held on Saturday, February 8th, was a success, with 145 participants attending.

9.1.3 Registration for summer camp, swim lessons, and pool rentals will begin on March 3rd, which is slightly earlier than usual to help us get a jump on preparations.

9.1.4 Staff Updates: We have successfully hired two new morning staff members and have made offers to two more. We are currently navigating the hiring process and will get them started at the sites as soon as possible.

9.1.5 We are still collecting responses for our Summer Staff return survey. Past employees have until February 28th to indicate whether they would like to return. In the meantime, we have opened applications for summer staff. We will start conducting interviews as needed in March for those positions.



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### 9.2 Superintendent Report

- 9.2.1 We have not yet received any comments from DNR regarding our submitted draft.
- 9.2.2 The BOT Project teams are currently finalizing the construction documents. The civil drawings are expected to be completed by the end of this week. The architectural plans will be ready by February 21, and the mechanical, electrical, and plumbing (MEP) plans are due by March 1. Once the civil drawings are finalized, we can obtain quotes from Meyer Najem, followed by additional quotes after the architectural and MEP plans are completed. A public hearing will likely be scheduled either between the March and April regular meetings or during the April meeting itself.
- 9.2.3 No update on the new Park department website.
- 9.2.4 Superintendent Cornelius presented cash flow projections to the Board.
- 9.2.5 Superintendent Cornelius went over definition for each fund name.
- 9.2.6 Superintendent Cornelius updated the Board on past legal items.

### 9. CITIZEN'S COMMENTS

No citizens comment.

### 10. BOARD MEMBER'S COMMENTS

#### ADJOURNMENT

Upon a motion made by Danny Lundy, seconded by Danny Shaw, the Board adjourned at 7:11 pm.

BJ Bungard                      3.10.25  
BJ Bungard – President                      Date

Mark Taylor                      3-10-25  
Danny Shaw – Secretary                      Date  
Mark Taylor vice pres