



MONTHLY MOORESVILLE PARK BOARD MEETING MINUTES
March 10, 2025

A meeting of the Park Board of the Mooresville Parks and Recreation, Morgan County, Indiana, was held on the 10th day of March 2025 in the Mooresville Public Library at 220 W Harrison Mooresville, IN 46158

1. CALL TO ORDER

President BJ Bungard called the meeting to order at 6:30pm.

2. ATTENDANCE & DETERMINATION OF QUORUM

President BJ Bungard determined a quorum was established.

Board members in attendance:

Lynn Adams	Brent Callahan
Mark Taylor	
BJ Bungard	
Danny Lundy	

Staff in attendance:

Philip Cornelius	
Stacy Freeman	
Keelan Simpson	

3. CITIZENS COMMENTS

No citizens comments relating to the agenda for March 10, 2025

4. APPROVE OF MINUTES

4.1 Upon a motion by Brent Callahan seconded by Lynn Adams; the Board 5-0 approve and accept February 10, 2025, meeting minutes.

5. APPROVE OF CLAIMS

5.1 Upon a motion by Brent Callahan, seconded by Lynn Adams; the Board 5-0 to approve and accept the February 10 – March 10 2025 claims.

6. UNFINISHED BUSINESS

6.1 The renovation project is progressing smoothly, with several important milestones already achieved. Both garage doors have been enclosed and replaced with walls that feature windows. The framing for Stacy's office and the hallway leading to the new designated office space is complete.



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We have purchased all new LED lights, doors, and hardware to enhance the space. Currently, 90% of the walls have been framed, and the installation of power and Ethernet connections is underway. The project remains on schedule, with new HVAC units set to be installed on Tuesday and Wednesday of this week.

HVAC Installation: Economy Heating and Cooling has been awarded the HVAC portion of the project after evaluating proposals from five other companies. They offered the best and most cost-effective solution for this job.

Budget Update: For a detailed breakdown of expenses, anticipated purchases, and the remaining budget, please refer to the attached Office Renovation Project Workbook (PDF). We are currently under budget, with a flexible \$5,000 remaining within the \$75,000 project budget.

- 6.2 Park staff recently met with the Troyer Group to review the Parks Master Plan Project and start discussions regarding the Recreation Impact Fee. We also received feedback from the Department of Natural Resources (DNR), which was mostly positive. Their main recommendations emphasized the need for additional details in certain areas of the plan, including our goals, staffing structure, Park Board information, and other key components. Overall, the report was well received, and we will focus on incorporating the suggested refinements.

We are scheduled to present the plan for the Board's review at the April meeting, submit to the DNR by April 15, and seek Board adoption in May.

- 6.3 Superintendent Cornelius provided the Board with an update on the BOT Pioneer Park Project. The plans for the restroom addition have been submitted and are currently out for bidding. Civic construction documents are being finalized and will soon be submitted for permits and stormwater plan approvals. This step is crucial for determining the total construction costs. The project remains on schedule, with pricing expected to be available in April, either during our regular meeting or shortly thereafter. This timeline allows us to hold a public hearing in April and target a groundbreaking ceremony for May.

NEW BUSINESS

- 7.1 Susan Lowe from the Senior Retreat Adult Day Service presented a Special Event Request to the Board for a Senior Retreat 5K. This fundraising event, which supports Alzheimer's research, is scheduled for June 14. The event will begin at Shelter 2 and follow the Green Trail north, completing a full 5K route. The organizers have requested a waiver of the facility fee in exchange for sponsorship recognition for the Parks.

Upon a motion by Mark Taylor, seconded by Danny Lundy, the Board voted 5-0 to grant and waive fees for the Senior Retreat Adult Day, Special Event request on June 14.



SUPPORTING

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8. DEPARTMENT REPORTS

8.1 Assistant Superintendent Report

8.1.1 RECU: We were able to remove some students from our waitlist and add more to our program. We will offer Spring Break camp the week of March 24-28.

8.1.2 All concert vendors are lined up and ready to roll. We will start working on July 4th vendors in the next couple of months.

8.1.3 Pausing the Leprechaun Hunt in the Park March 7-17 due to office construction.

8.1.4 Staff Updates: We hired two-morning staff who helped with our numbers. We are still looking for a few more morning help as we had one staff member put in their two-week notice.

Upon a motion by Danny Lundy, seconded by Lynn Adams the Board voted 5-0 to move to ratify the hiring of all positions listed in RFA 6.3

8.1.5 Summer Staffing: We have officially begun our summer hiring. We have been scheduling interviews and will continue them as we move into next month.

9.2 Superintendent Report

9.2.1 Supt. Cornelius signed and completed all contracts for 2025. We will meet with SOS soon to discuss opportunities in 2025 and see what the year has in store.

9.2.2 Waste management has provided brand new dumpsters for our parks system, allowing for compliance with IDEM and Stormwater management. We will also assist in forming Baseball's Pad's dumpster. This will allow for more flexible parking and give us compliance status from our health department.

9.2.3 The Park is on schedule to have crews start installing cameras next week, with project completion still by the end of the month. Leading into this, we have been trained on the software and have access to the cameras already installed in Bicentennial Park and Old Town Park.

9.2.4 On February 18, Superintendent Cornelius was involved in a crash involving my work vehicle. Supt. Cornelius was sitting at a light waiting for a green light when the Semi Truck (no trailer) proceeded to roll back and crush the front of my vehicle. The damage done to the vehicle was primarily cosmetic but still will cost \$6,000 dollars to repair. With the fault being on the trucking company, we are fully covered, and repairs to the vehicle will begin next week.



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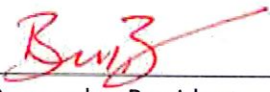
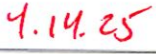

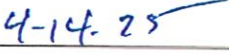
9. CITIZEN'S COMMENTS

No citizens comment.

10. BOARD MEMBER'S COMMENTS

ADJOURNMENT

Upon a motion made by Brent Callahan, seconded by Danny Lundy, the Board adjourned at 7:01 pm.

	
BJ Bungard – President	Date
	
Danny Shaw – Secretary	Date