

Plan Commission Minutes  
Thursday 7.10.25

Members Present: Robert Alumbaugh, Jason Atwood, Josh Brown, JD Robinson, Tammy VanHook and attorney Ashley Ulbricht.

Josh Brown called the meeting to order then asked for a motion on the previous minutes: JD Robinson made the motion to accept the minutes as presented, motion was seconded, and minutes were accepted 5-0.

Josh Brown opted to begin with agenda item 3: letter discussion; to allow time for the applicant of items 1 and 2 to arrive. Tammy VanHook presented a written draft to the property owners and their representative of file # 25-148 an application for zone map change. This application has been heard by the Commission, the Commission sending an unfavorable recommendation to the Town Council. The application was withdrawn at the Town Council meeting. The property owners continue to operate an improperly zoned impound lot, the letter is instructing the property owners to cease and remove stored vehicles. After Commission discussion JD Robinson made the motion to sign and send the letters certified mail, following business day, Robert Alumbaugh seconded the motion and motion passed unanimously.


25-153 and 25-154 the Plan Commission opted to proceed without applicant present. After discussion with the Tim Bennett, Building Inspector, it was concluded that the addresses in question have been multi-unit residencies for some time and that the Commission would simply be conforming the zoning to use. Josh Brown called for a motion on each application individually. Tammy VanHook made the motion to send favorable recommendation to the Town Council on both applications, provided the applicant was in attendance, she would reach out to them, the motions were seconded by JD Robinson, and both passed by 5-0 vote.

Tim Bennet reported 11 permits and 45 inspections since the last meeting. Mr. Bennett went on to inform the Commission that he was aware of the individual living in a camper at Southbridge Crossing and is in the process of addressing it.

With no further business JD Robinson made the motion to adjourn, motion seconded and passed.



President



Secretary